



Open Interviews

Positions in Woodlake, Visalia, Tulare, Strathmore and Dinuba!

Open Interview Event

Looking for your next career opportunity?

Come meet with ProYouth staff and interview on the spot!

Wednesday, September 23, 2026

9:00 AM – 12:00 PM

Employment Connection Office

4025 W Noble Ave Ste b, Visalia, CA

Hiring

SOS-I (Woodlake) Hourly Wage: \$30.00
Program Leader Subs (Tulare) - Hourly Wage: \$18.00
Program Leader Subs (Visalia) - Hourly Wage: \$18.00
SHE Site Director - Hourly Wage: \$25.00
Program Leader I (Strathmore) - Hourly Wage: \$18.00
Program Leader I (Tulare) Hourly Wage: \$18.00
VUSD Program Leader I Hourly Wage: \$18.00
Program Leaders I (Woodlake) - Hourly Wage: \$18.00
Program Leader Subs (Woodlake) - Hourly Wage: \$18.00
Program Leaders I (Dinuba) -Hourly Wage: \$18.00

To Apply:

visit EdJoin.org and type "ProYouth"

To complete the entire hiring process steps in one visit, candidates must bring all required documents with them. If possible, have documents available electronically, as this will make the application and document submission process much easier.

Required Documents:

- Degree, NCLB Certificate, or transcripts showing at least 48 completed college units
- High School Diploma
- Interest Letter



For more information about this event contact:
Monica Andrade at monica.andrade@tularewib.org



ProYouth's VISION is for all students to feel success.

ProYouth's MISSION is to build the capacity of every student to achieve their full potential academically, socially, and emotionally.

JOB DESCRIPTION

Job Title: Site Director/Self-Help
Enterprise (SHE)
Classification: Classified
Reports to: Operations Manager
Eligible for Benefits: No
Status: Part-Time; Hourly; Non-Exempt
Rate of Pay: \$ 25.00 per hour, Step 1
Updated: 08/17/2026

Position Summary

The Site Director is responsible for the oversight, coordination, and quality of ProYouth's after-school programming at nine assigned Self-Help Enterprises (SHE) community centers. The Site Director ensures each location provides a safe, welcoming, engaging, and consistent program that supports the academic, social, emotional, and personal development of participating youth.

Under the supervision of the Operations Manager, the Site Director provides direct supervision, training, coaching, and evaluation of Program Leader I staff assigned to each community center. The Site Director conducts regular site visits, monitors program implementation and student attendance, supports family and community engagement, ensures completion of CACFP snack requirements and program documentation, and assists staff with increasing program participation.

The Site Director works closely with Program Leaders, ProYouth administration, and SHE administration to address operational needs, maintain consistent communication, ensure compliance with ProYouth and SHE policies and procedures, and support high-quality programming across all nine assigned community centers.

Primary Role and Responsibilities

- Create a physically and emotionally safe environment for student learning to take place
- Establish clear, consistent expectations for behavior and positive discipline
- Ensure that every student feels known, accepted, valued and respected; communicating in ways that build and maintain a high level of trust
- Build and maintain positive relationships with ProYouth partners that support the success of our students
- Supports and supervises site staff to work effectively and efficiently
- Assist with timely completion of qualitative and quantitative data needed for compliance
- Address issues, concerns, challenges, and reports to the Operations Manager in a timely manner
- Maintain a solution-based focus when facing challenges
- Complete responsibilities accurately and on time
- Hold everyone, including yourself, accountable for their actions
- Comply with ProYouth Employee Handbook and other Policies and Procedures

- Oversee CACFP student snack program
- Complete professional staff appraisals within established timeframes
- Other duties as assigned within the scope and range of knowledge base and training

Academic Support

- Implement established curriculum and monitor continued application through Progress Advisor
- Guide and mentor Program Leaders to keep students fully engaged with assigned curriculum
- Develop students' written and verbal communication skills through the assigned curriculum
- Administer pre/post assessments including timely submittal of results
- Support the objective of Leadership Development with students through the assigned curriculum

Expectations and Accountability

- Staff effectiveness will be measured in the following areas:
 - Program objectives
 - Data collection
 - Student Attendance
 - CACFP
 - Staff attendance and development
- Administrative responsibilities will be completed accurately, completely and on time
- Maintain the highest level of confidentiality in all matters relating to students.

Core Competencies

- Dedicated to serving the children in our community
- Solution-based focus
- Maintain positive personal attendance
- Solution-based focus
- Excellent organizational skills and detail oriented with a strong sense of urgency.
- Ability to communicate effectively with students, co-workers, school staff and parents.
- Possess the personal characteristics generally recognized as essential for good employees including integrity, initiative, emotional maturity, dependability, courtesy, good judgment and ability to work cooperatively with others.
- Microsoft Office Suite proficiency
- Flexible and adaptable to change.
- Complete responsibilities accurately and on time
- Ability to communicate effectively with students, coworkers, school staff and parents

Education and Experience

- Bachelor's Degree is preferred,
- High School diploma or equivalent AND
 - 48 completed College Units OR
 - NCLB Paraprofessional Certification
- A minimum of two years' experience working with youth is desirable

General Requirements

- Must be at least 18 years of age or older.
- Must pass a DOJ/FBI background check.
- Must receive TB clearance.
- Must pass pre-employment drug screening.
- A valid California Driver's License

- Evidence of adequate auto insurance coverage is required. You must be listed as an ensured driver.

Environmental Conditions

- Ability to work in multiple settings, including our lively home office, the indoor classroom environment, and active outdoor locations

Physical Demands

- Ability to sit, stand, walk, bend, stoop, kneel, perform grasping and handling motions, and torso rotations on a continuous basis to engage and guide children's classroom and playground activities.
- Able to lift and carry 20 pounds of materials
- Able to reach in all directions.
- Adequate sight or corrected vision for the purpose of reading directions and printed or written materials.
- Able to hear and speak to communicate with coworkers, students, and the public.
- Dexterity of hands and fingers to operate instructional equipment.
- Work in a classroom and outdoor environment, sometimes in adverse weather conditions

Changes: This job description will be updated if duties and responsibilities change significantly. Job functions are subject to modification based on business necessity.

ADA/FEHA: The Organization will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990 and California's Fair Employment and Housing Act.

EEO: The Organization is an equal employment opportunity employer.

- I hereby acknowledge receipt of this job description. I have been allowed to ask – and have received answers – to any questions I had regarding the job description. I fully understand this job description. I understand that my employer may revise this job description, at its sole discretion, at any time. Furthermore, I also understand that my employer may assign additional job duties as needed.
- I understand that employment with the Organization is considered "at-will". Neither I, nor the Organization, is committed to continuing the employment relationship for any specific term. Either I, or the Organization, may terminate the employment relationship at any time, with or without cause and with or without notice.
- I certify that I am fully qualified to perform the position described and can, with or without reasonable accommodation, perform the essential functions of the position.
- If applicable, please list any accommodation that would be necessary to enable you to perform the essential functions of the position:

Printed Name

Signature

Date



ProYouth's VISION is for all students to feel success.

ProYouth's MISSION is to build the capacity of every student to achieve their full potential academically, socially, and emotionally.

JOB DESCRIPTION

Job Title: Program Leader Substitute
Classification: Classified
Reports to: System of Support
Eligible for Benefits: No
Status: Part-Time; Non-Exempt; Hourly
Pay Scale: \$ 18.00 per hour, Step 1
Updated: 01/10/2026

Position Summary

A Program Leader Sub is responsible for managing a classroom , ensuring the safety of students and facilitating daily implementation of each program. Programs may include but are not limited to: sports, STEM, Coding, nutrition, outdoor education, and creative arts. Working hours are based on site need and employee's availability.

Work Schedule

- Days: Available a minimum of 2 days a week
- Hours: Be able to arrive to work by 2:00 PM, and work until 6:00 PM

Primary Role and Responsibilities

- Support student mastery of new skills through project-based learning
- Maintain a culture of safety and well-being with students in both the classroom and outdoor setting
- Establish clear, consistent expectations for behavior and positive discipline.
- Ensure that every student feels known, accepted, valued and respected.
- Build and maintain a high level of trust through effective communication methods.
- Model and promote the mission and values of ProYouth through appropriate appearance, words and actions.
- Monitors individual and/or groups of students in a variety of settings (e.g., classroom, playground, library, etc.) for the purpose of enforcing school and ProYouth expectations and procedures regarding student behavior and participation and/or providing a safe, respectful and positive learning environment.
- Work in conjunction with the Site Director and all program staff to ensure that activities are exciting and relevant to youth as well as well-thought out and organized.
- Address issues, concerns, and challenges to immediate supervisor
- Build positive and professional relationships with coworkers, supervisors, ProYouth executive and administrative staff, site principal, teachers and parents.
- Participation in professional development, staff meetings, site training and professional learning communities
- Participate as a positive team member for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.
- Performs other related duties as necessary or assigned within the scope and range of knowledge base and training.

Core Competencies

- Solution-based focus
- Excellent organizational skills and detail oriented with a strong sense of urgency.
- Ability to communicate effectively with students, co-workers, school staff and parents.
- Possess the personal characteristics generally recognized as essential for good employees including integrity, initiative, emotional maturity, dependability, courtesy, good judgment and ability to work cooperatively with others.
- Microsoft Office Suite proficiency
- Flexible and adaptable to change.
- Complete responsibilities accurately and on time
- Ability to communicate effectively with students, coworkers, school staff and parents

Education and Experience

- High School diploma or equivalent AND
 - 48 completed College Units OR
 - NCLB Paraprofessional Certification
- A minimum of two years' experience working with youth is desirable

General Requirements

- Must be at least 18 years of age or older.
- Must pass a DOJ/FBI background check.
- Must receive TB clearance.
- Must pass pre-employment drug screening.
- Must possess a valid California Driver License
- Must have adequate auto insurance and be listed as a covered driver

Environmental Conditions

- Indoor/classroom/outdoor environment

Physical Demands

- Ability to sit, stand, walk, bend, stoop, kneel, perform grasping and handling motions, and torso rotations on a continuous basis to engage and guide children's classroom and playground activities.
- Able to lift and carry 20 pounds of materials
- Able to reach in all directions.
- Adequate sight or corrected vision for the purpose of reading directions and printed or written materials.
- Able to hear and speak to communicate with coworkers, students, and the public.
- Dexterity of hands and fingers to operate instructional equipment.
- Work in a classroom and outdoor environment, sometimes in adverse weather conditions

Changes: This job description will be updated if duties and responsibilities change significantly. Job functions are subject to modification based on business necessity.

ADA/FEHA: The Organization will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990 and California's Fair Employment and Housing Act.

EEO: The Organization is an equal employment opportunity employer.



ProYouth's VISION is for all students to feel success.

ProYouth's MISSION is to build the capacity of every student to achieve their full potential academically, socially, and emotionally.

JOB DESCRIPTION

Job Title: System of Support – Inclusion (Toileting)

Classification: Part-Time; Non- Exempt

Reports to: Site Director

Eligible for Benefits: No

Status: Active

Pay Scale: \$ 30.00 per hour, Step 1

Updated: 02/02/2026

Position Summary

This position is responsible for providing support with student behavior and monitoring student inclusion.

Primary Role and Responsibilities

- Provide academic, social, and behavioral support to students with special needs, both individually and in small groups.
- Help implement lessons and activities, reinforcing concepts and providing individual or small-group support
- Help maintain a safe and secure learning environment and assist with managing classroom behavior.
- Create a physically and emotionally safe environment at site for both staff and students
- Ensure that every student feels known, accepted, valued and respected; communicating in ways that build and maintain high levels of trust
- Maintain awareness of ProYouth Program goals and processes
- Comply with ProYouth Employee Handbook and other Policies and Procedures
- Build positive and professional relationships with coworkers, supervisors, ProYouth executive and administrative staff, site principal, teachers and parents
- Complete responsibilities accurately and on time
- Performs other related duties as necessary or assigned within scope and range of training and knowledge base.

Core Competencies

- A strong ability to be patient and empathetic in working with students.
- Solution-based focus
- Possess the personal characteristics generally recognized as essential for good employees including integrity, initiative, emotional maturity, dependability, courtesy, good judgment and ability to work cooperatively with others.
- Attention to detail and accuracy regarding time and organizational management. Requires multi-

tasking and extensive customer service skills, and the ability to handle stress in a fast-paced working environment

- Physically and mentally able to perform essential duties of the position

Education and Experience

- College Degree with a specialty in Special Education preferred
- High School diploma or equivalent AND
 - 48 completed College Units OR
 - NCLB Paraprofessional Certification
- Special Education Training
- One or more years of working directly with students with behavioral difficulties in an educational setting.
- Experience working in a team to implement behavior intervention plans.
- Documented training with applied behavioral strategies.
- Special Education Training Certification preferred
- Training in supporting students with toileting needs required
- Crisis Prevention Intervention Training required
- Handle with Care training required

General Requirements

- Must be at least 18 years of age or older.
- Must pass a DOJ/FBI background check.
- Must receive TB clearance.
- Must pass pre-employment drug screening.
- Must have reliable means of transportation which may include alternative means of transportation such as public transit, ride sharing, and or biking.

Environmental Conditions

- Ability to work in multiple settings, the indoor classroom environment, and active outdoor locations

Physical Demands

- Ability to sit, stand, walk, bend, stoop, kneel, perform grasping and handling motions, and torso rotations on a continuous basis to engage and guide children's classroom and playground activities.
- Able to lift and carry 40 pounds of materials
- Able to reach in all directions.
- Adequate sight or corrected vision for the purpose of reading directions and printed or written materials.
- Able to hear and speak to communicate with coworkers, students, and the public.
- Dexterity of hands and fingers to operate instructional equipment.
- Work in a classroom and outdoor environment, sometimes in adverse weather conditions

Changes: This job description will be updated if duties and responsibilities change significantly. Job functions are subject to modification based on business necessity.

ADA/FEHA: The Organization will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990 and California's Fair Employment and Housing Act.

EEO: The Organization is an equal employment opportunity employer.



ProYouth's VISION is for all students to feel success.

ProYouth's MISSION is to build the capacity of every student to achieve their full potential academically, socially, and emotionally.

JOB DESCRIPTION

Job Title: Program Leader I
Classification: Classified
Reports to: Site Director
Eligible for Benefits: No
Status: Part-Time; Hourly; Non-Exempt
Pay Range Step 1: \$ 18.00 per Hour
Updated: 02/10/2026

Position Summary

A Program Leader I is responsible for managing a classroom of 20 students , ensuring the safety of students and facilitating daily implementation of each program. Programs may include but are not limited to sports, STEM, Coding, nutrition, outdoor education, and creative arts.

Primary Role and Responsibilities

- Support student mastery of new skills through project-based learning
- Maintain a culture of safety and well-being with students in both the classroom and outdoor setting
- Establish clear, consistent expectations for behavior and positive discipline.
- Ensure that every student feels known, accepted, valued and respected.
- Build and maintain a high level of trust through effective communication methods.
- Model and promote the mission and values of ProYouth through appropriate appearance, words and actions.
- Monitors individual and/or groups of students in a variety of settings (e.g., classroom, playground, library, etc.) for the purpose of enforcing school and ProYouth expectations and procedures regarding student behavior and participation and/or providing a safe, respectful and positive learning environment.
- Work in conjunction with the Site Director and all program staff to ensure that activities are exciting and relevant to youth as well as well-thought out and organized.
- Address issues, concerns, and challenges to immediate supervisor
- Build and maintain a high level of trust through effective communication methods.
- Model and promote the mission and values of ProYouth through appropriate appearance, words and actions.
- Build positive and professional relationships with coworkers, supervisors, ProYouth executive and administrative staff
- Participate as a positive team member for the purpose of enhancing and sharing knowledge and skills for the delivery of best practices.
- Exhibit professional behavior that reflects positively on ProYouth's policies and practices
- Communicate with transparency
- Support site staff to work effectively and efficiently while building trust and partnerships
- Complete responsibilities accurately and on time
- Hold everyone, including yourself, accountable for their actions
- Perform related duties as assigned, within your scope of practice and training

Core Competencies

- Solution-based focus
- Excellent organizational skills and detail oriented with a strong sense of urgency.
- Ability to communicate effectively with students, co-workers, school staff and parents.
- Possess the personal characteristics generally recognized as essential for good employees including integrity, initiative, emotional maturity, dependability, courtesy, good judgment and ability to work cooperatively with others.
- Microsoft Office Suite proficiency
- Flexible and adaptable to change.
- Complete responsibilities accurately and on time
- Ability to communicate effectively with students, coworkers, school staff and parents

Education and Experience

- Bachelor's Degree is preferred,
- High School diploma or equivalent AND
 - 48 completed College Units OR
 - NCLB Paraprofessional Certification
- A minimum of two years' experience working with youth is desirable

General Requirements

- Must be at least 18 years of age or older.
- Must pass a DOJ/FBI background check.
- Must receive TB clearance.
- Must pass pre-employment drug screening.
- A valid California Driver's License
- Evidence of adequate auto insurance coverage is required. You must be listed as an ensured driver.

Environmental Conditions

- Ability to work in multiple settings, the indoor classroom environment, and active outdoor locations

Physical Demands

- Ability to sit, stand, walk, bend, stoop, kneel, perform grasping and handling motions, and torso rotations on a continuous basis to engage and guide children's classroom and playground activities.
- Able to lift and carry 20 pounds of materials
- Able to reach in all directions.
- Adequate sight or corrected vision for the purpose of reading directions and printed or written materials.
- Able to hear and speak to communicate with coworkers, students, and the public.
- Dexterity of hands and fingers to operate instructional equipment.
- Work in a classroom and outdoor environment, sometimes in adverse weather conditions

Changes: This job description will be updated if duties and responsibilities change significantly. Job functions are subject to modification based on business necessity.

ADA/FEHA: The Organization will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990 and California's Fair Employment and Housing Act.

EEO: The Organization is an equal employment opportunity employer.